



# HARVARD MEDICAL SCHOOL

## 2022 – 2023 THIRD-PARTY BILLING FORM

**Completed by:** Organization or institution providing financial support to the student listed below who will be attending Harvard University during the 2022-2023 academic year.

**Instructions:** This form must be accompanied by a signed third-party billing letter to authorize billing. See [website](#) for letter guidelines. Please return both documents to the Student Account Operations office. You can email the documents to [studentaccountoperations\\_fad@harvard.edu](mailto:studentaccountoperations_fad@harvard.edu).

**Due date:** June 30, 2022

NOTE: This due date concerns financial clearance for registration only. Our office will continue to accept third-party billing forms through November for the fall term and March for the spring term.

STUDENT NAME: \_\_\_\_\_  
Last First Middle

HARVARD ID or SSN (if known): \_\_\_\_\_ CONTRACT EXPIRES: \_\_\_\_\_

**What is the duration of your contract?** (select one):

- Fall only program     
  Spring only     
  Fall and Spring     
  Duration of program  
 Other (please specify): \_\_\_\_\_

**Please indicate which of the fees listed below will be paid by your organization:**

- Tuition  
 Mandatory Student Health Fee  
 Student Health Insurance Plan (Automatically charged to all students in compliance with MA state law mandating coverage. Students may waive this fee at the [University Health Services website](#) if they have comparable, US-based insurance.)  
 Mandatory Educational Material Fee  
 Mandatory Disability Insurance  
 Mandatory Matriculation Fee  
 Housing (dorm or Harvard Real Estate only) \*  
 Parking \*  
 Family Health Insurance (if applicable) \*  
 Dental Insurance: Individual, Family, or both? \* \_\_\_\_\_  
 Other (please list any stipends paid directly to the student): \_\_\_\_\_

*If the contract is limited by a maximum \$ amount, please list:* \_\_\_\_\_

CONTRACT ORGANIZATION: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**NOTE: BILLING INVOICE WILL BE SENT VIA EMAIL AS PDF DOCUMENT**

\* Course material, housing, parking, and supplemental health insurance fees can be posted to a student's account at any time, sometimes several months after a term has ended. If charges are assessed later in the term, we will issue an updated invoice.