



**HARVARD LAW SCHOOL
(JD Program)
2016-2017
THIRD-PARTY BILLING FORM
Due: July 15, 2016***

This form is **to be completed by the organization or institution providing financial support** to the student listed below, who will be attending Harvard University during the 2016-2017 academic year. **This form must be accompanied by a signed Third-Party Billing Letter to authorize billing.** (See [website](#) for letter guidelines.) Please return both documents to the Third-Party Billing Team. You can email them to fad-sro-stipend@calists.harvard.edu or fax them to 617-495-1858.

NAME of STUDENT: _____
Last First Middle

HARVARD ID (if known) or SSN: _____ CONTRACT EXPIRES: _____

What is the duration of your contract? (Please select one):

- Fall only Spring only Fall & Spring Duration of program

Please indicate which of the fees listed below will be paid by your organization:

- Tuition (\$29,775/term)
 Mandatory Student Health Fee (\$544/term)
 Student Health Insurance Plan (\$1,315/term)

(Automatically charged to all students in compliance with MA state law mandating coverage. Students may waive this fee at the [University Health Services website](#) if they have comparable, US-based insurance.)

- Miscellaneous Course Material Fees**
 Computer Lab Fees**
 Housing (dorm or Harvard Real Estate only)**
 Family Health Insurance (if applicable)
 Other (please list any stipends paid directly to the student): _____

If the contract is limited by a maximum \$ amount, please list: _____

** Course Material and Computer Lab fees can be posted to a student's account *at any time*, sometimes several months after a term has ended. **If you wish to cover course materials, computer fees, and/or monthly rent, please note that this may result in *multiple revised billings* per term.**

THIRD-PARTY ORGANIZATION: _____

CONTACT PERSON: _____

BILLING ADDRESS: _____

PHONE: _____ FAX: _____

E-MAIL: _____

PLEASE NOTE: BILLS WILL BE SENT VIA EMAIL AS PDF DOCUMENTS

*This deadline concerns financial clearance for registration only. Our office will continue to accept Third-Party Billing forms through November for the fall term and March for the spring term.