

HARVARD UNIVERSITY, STUDENT LOAN OFFICE, 1033 MASSACHUSETTS AVENUE, 2ND FLOOR, CAMBRIDGE, MA 02138
FEDERAL PERKINS LOAN CANCELLATION AND POSTPONEMENT REQUEST for
TEACHER LOAN CANCELLATION PROGRAMS

Harvard ID#: _____

Please print:

Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Telephone#: _____

Email Address: _____

Two forms are required for each year- 1.) A **postponement request** submitted at the beginning of the year and
2.) A **cancellation request** submitted at the end of that year's service.

This is to certify that I am employed in one of the following fields: (Check appropriate item)

Low-Income School Teacher (Title I)

Early Intervention

Special Education Teacher*

Head Start Teacher

Teacher in Field of Expertise (shortage area)

Speech-Language Pathology Service

DATES OF EMPLOYMENT (must = one year and be full time)

I am requesting postponement FROM <u> </u> <u> </u> <u> </u> I <u> </u> <u> </u> <u> </u> TO <u> </u> <u> </u> <u> </u> I <u> </u> <u> </u> <u> </u> I will continue in this position until <u> </u> <u> </u> <u> </u> I <u> </u> <u> </u> <u> </u> mo day yr mo day yr mo yr (Duration indicated can be no longer than 12 months)
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JOB TITLE/DESCRIPTION: _____

***Attach description of your students and percentage of students designated as handicapped.**

DECLARATION: I declare that the information shown above is true and accurate. I further declare that I will notify Harvard University's Student Loan Office immediately upon change in my status. I further understand that if for any reason I am unable to complete the year of service for which I have requested postponement benefits, I will begin repayment of my loan, including postponed payments, immediately.

SIGNATURE OF BORROWER REQUIRED:

DATE _____

CERTIFICATION OF STATUS by qualifying official (principal, superintendent, supervisor)

Anticipated employment completion date: | |
mo day yr mo day yr

The information above is correct for the period from I to I and any additional conditions for eligibility as set forth on this form have been met. I CERTIFY THE INFORMATION STATED ABOVE TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

I certify that the borrower is employed full-time.

I certify that this is a private or public nonprofit elementary or secondary school registered by the State Education Agency. (Verification should be attached by certifying official)

I certify that this is a public elementary or secondary school.

I certify that this is a public or private nonprofit child or family service agency.

Name of Organization/Agency/Institution

Signature of Official

Address Street

Title Official Stamp or Seal (if applicable)

City State Zip

Date () Phone

POSTPONEMENT OF PERKINS LOAN PAYMENTS

You may be eligible for partial cancellation of a percentage of the original principal balance of your Perkins loans for each year you complete at least one year of a service (or one academic year for teaching) detailed below. At the beginning of the service year, you must have made all payments due and submit a completed Postponement Request form to the Harvard Student Loan Office. At the end of the year, you must file a cancellation form certifying that you have completed the year of service. The cancellation rate is 15% of the original principal loan amount for the 1st and 2nd years completed; 20% for the 3rd and 4th years; and 30% for the 5th and final year.

Cancellation for teaching in low-income schools (Title I)

A cancellation based on teaching in a school serving students from low-income families may be granted only if the borrower taught in an eligible school that is listed in the *Directory of Designated Low-Income Schools for Teacher Cancellation Benefits*. The Department of Education compiles and publishes this directory of low-income schools annually after consulting with each state's educational agency.

Cancellation for teaching in special education

A person who provides one of the following services does not qualify as a teacher unless (1) that person is licensed, certified, or registered by the appropriate state education agency for the area in which he or she is providing related special educational services and (2) the services provided by the individual are part of the educational curriculum for handicapped children:

- speech and language pathology and audiology
- physical therapy
- occupational therapy
- psychological and counseling services, or
- recreational therapy

Cancellation for teaching in a field of expertise (shortage area)

For a borrower to be considered as teaching in a field of expertise that has been identified by a state education agency to have a shortage of teachers, the majority of classes taught must be in that field of expertise.

A borrower who is teaching in science, mathematics, foreign language, or bilingual education qualifies for cancellation even if the State has not designated the subject area in which he or she is teaching as a shortage area.

Early Intervention Cancellation

The borrower has been employed full time as a qualified professional provider of early intervention services in a public or other nonprofit program under public supervision. Those services defined in section 632(4) of the Individuals with Disabilities Act that are provided to infants and toddlers (under age 3) with disabilities.

Head Start Cancellation

The borrower has served full time as a staff member in the educational part of a preschool program carried out under the Head Start Act. A full time staff member is someone who is regularly employed in a full time professional capacity to carry out the educational part of a Head Start Program. The program must operate for a full academic year, or its equivalent and the borrower's salary may not be more than that of a comparable employee working in the local educational agency. An authorized official of the Head Start Program must sign the borrower's cancellation form to certify the borrower's service.

Effective August 14, 2008 The Head Start cancellation is expanded to include full time staff members in a pre-kindergarten or childcare program that is licensed or regulated by the State.

Speech-Language Pathology Service

The borrower is a full time speech language pathologist with a master's degree working exclusively with Title I eligible schools.